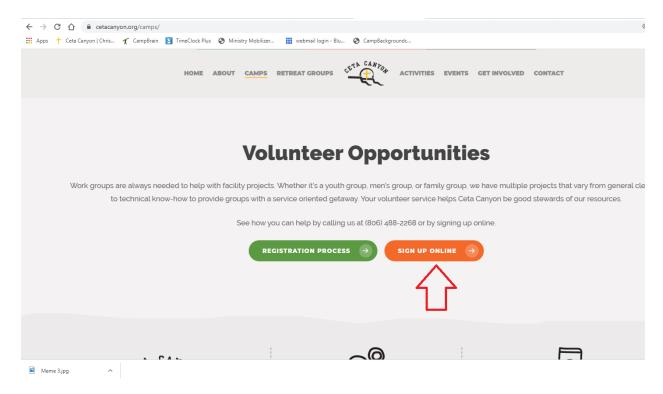
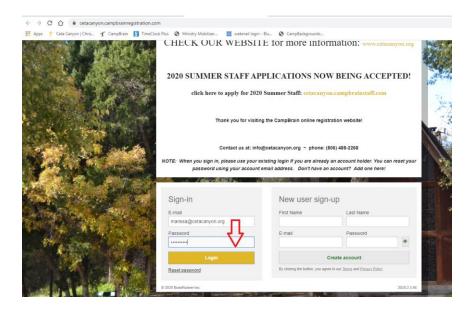
## **How to Register to Volunteer at Ceta Canyon**

## For NWTX Conference sponsored camps:

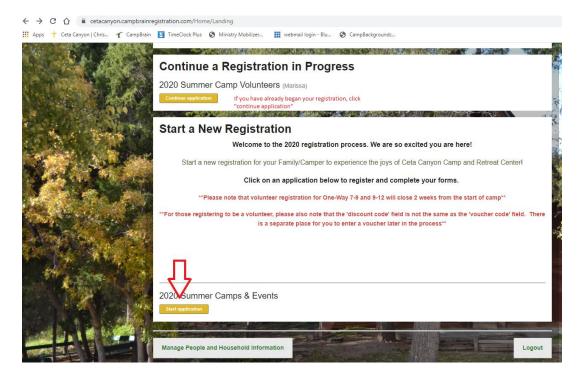
1. Go to www.cetacanyon.org/camps and scroll down to the bottom of the page. Under "Volunteer Opportunities", click "Sign Up Online"



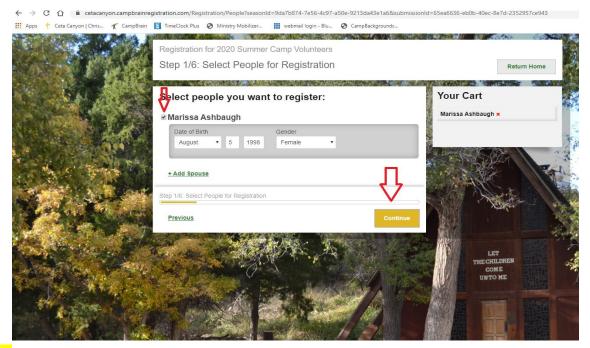
2. If you are a returning volunteer, enter your login information. If you are a new volunteer, please register as a New User. Click "login" or "create account".



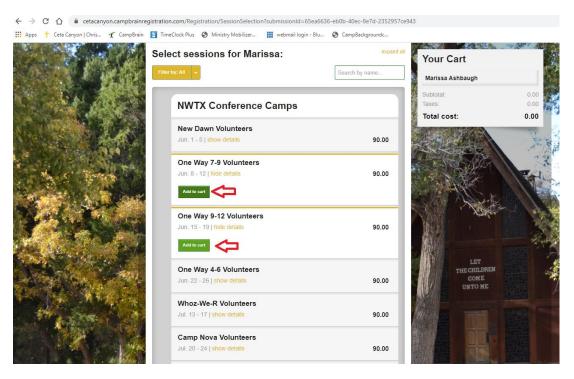
3. Scroll down and click "Start Application" if this is your first time logging in this year. If you have previously logged in and need to make changes to your registration, click "Continue Application". If you need to make changes to your household, click "Manage People and Household Information".



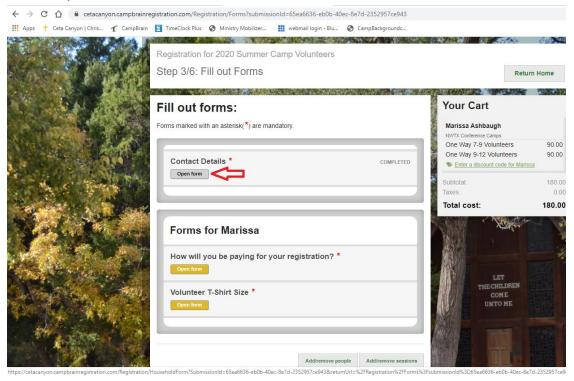
4. Check the box next to the person or people you are registering, and click "Continue".



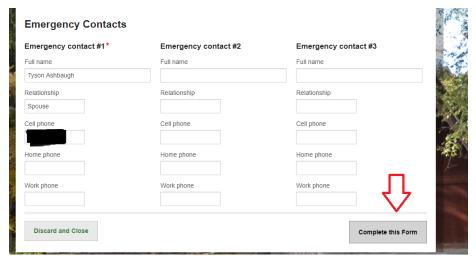
5. Select the session you are registering for by clicking on the session, and selecting "Add to Cart". You will see the session appear under the "Your Cart" section on the right of the screen. Scroll down and click "Continue". If you are signing up to be a day volunteer, select "Day Volunteer" at the bottom. There is no fee for this option, but you are still required to submit Background Checks, MinistrySafe, and references.



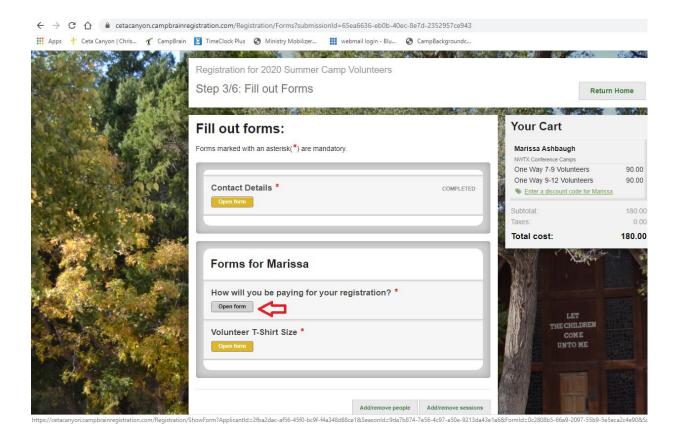
6. Click "Open Form" under "Contact Details".



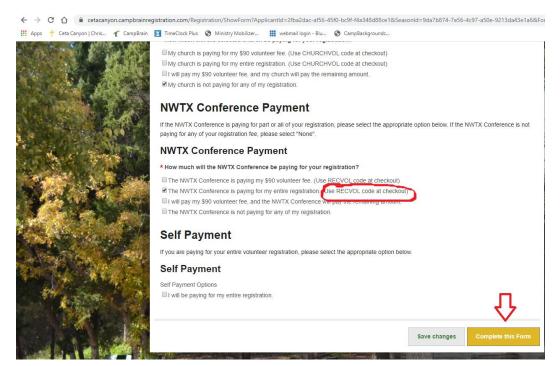
7. Fill out the information and click "Complete this Form".



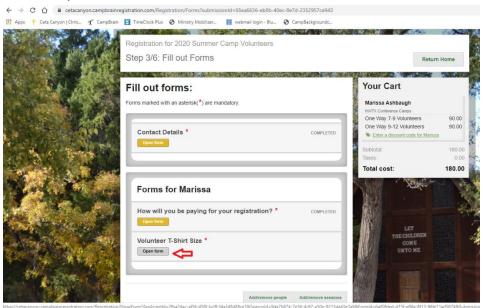
8. Click "Open Form" under "How Will You be Paying for Your Registration?"



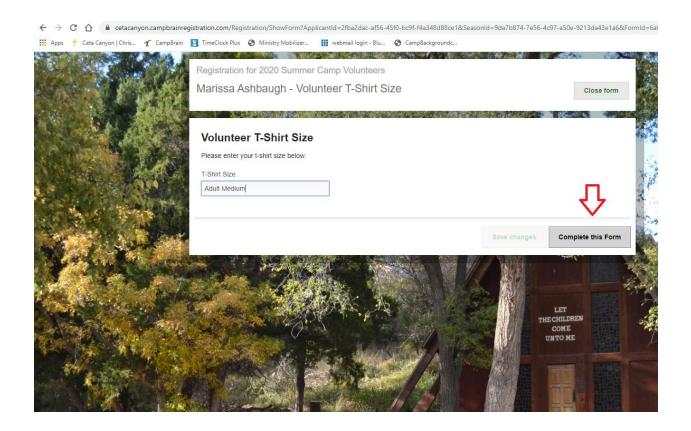
9. Fill out the appropriate information and click "Complete this Form". The option you select will list which discount code, if any, you need to apply to your registration.



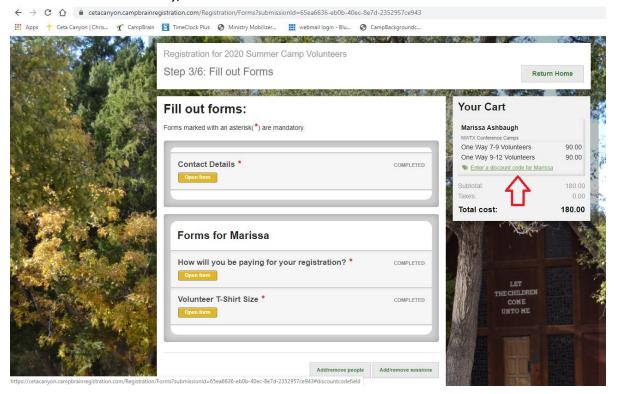
10. Click "Open Form" under "Volunteer T-Shirt Size".



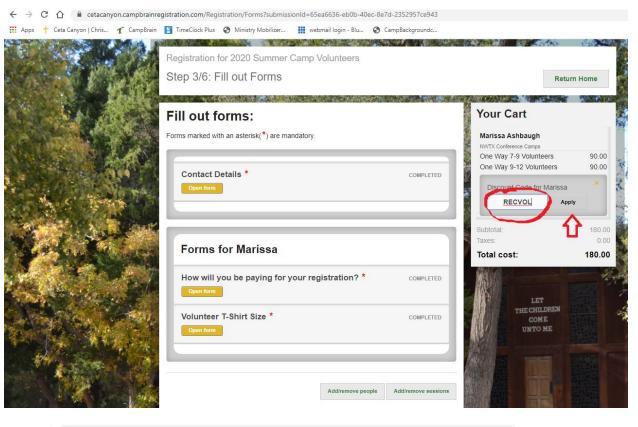
11. Fill in your t-shirt size and click "Complete this Form".

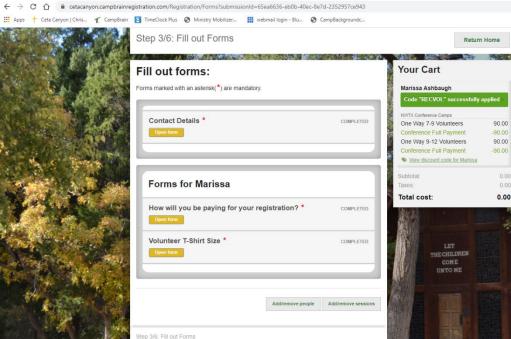


12. If you are applying a discount code (refer back to Payment Form for details on which code to use), click "Enter a discount code" under "Your Cart".

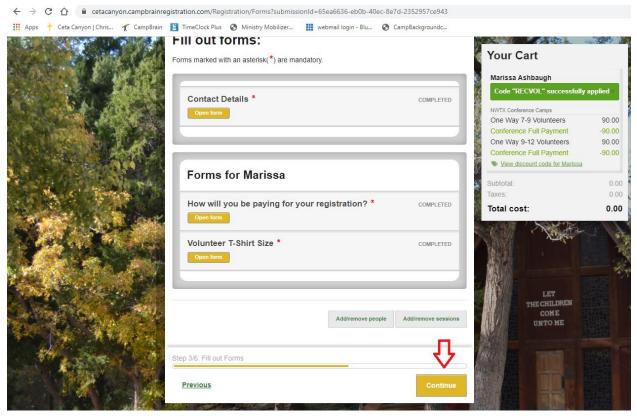


13. Type in the appropriate discount code and click "Apply". The new amount due at time of registration will appear.

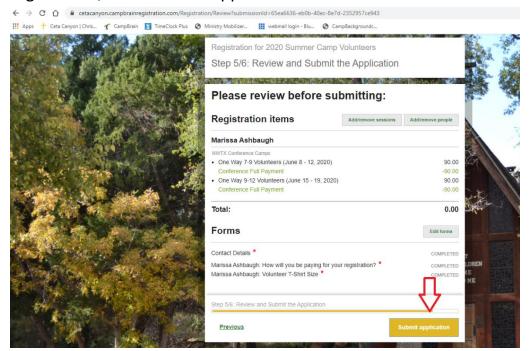




14. Click "Continue".



15. If you are paying for part or all of your registration, you will be prompted to make a payment. If the Conference or your church is paying for your registration, click "Submit Application".



## \*\*\*After You Register\*\*\*

- -You will receive an e-mail confirming your registration. This e-mail will have an attached reference form, with instructions on how to submit references. You will receive **two additional e-mails within 1-3 business days** with links for completing the Background Check and MinistrySafe training.
- You can make additional payments on your account by logging back in at any time or by calling Ceta Canyon Office at 806-488-2268.
- -If you have any questions, **please do not hesitate** to call our office or e-mail marissa@cetacanyon.org.

Thank you for serving at Ceta Canyon! We appreciate you!